Thank you for your interest in serving as a member of the Marlington Alumni Association board of Trustees. Completing this form will help you understand the commitments of this leadership position. You may find it helpful to read through the entire application and Board Member Responsibilities before you begin filling it out.

Please return the Board Candidate Information and Board Candidate Questionnaire to:
Marlington Alumni Association, Nominating Committee
PO Box 6001, Alliance, OH 44601

Mission Statement:
The primary mission of the Marlington Alumni Association is to provide scholarships, through a non-discriminatory process, to Marlington graduates so they may further their education in their chosen field of study. The Association will keep a database of Marlington graduates to enhance pride and tradition in the Marlington Community.

History
The MAA was established in 1989 with 230 charter members. Under the leadership of Marlington High School teacher Mrs. Eleanor Ramser, the organization drafted bylaws, created a board and welcomed gifts to the scholarship fund.

The original Statement of Purpose, established in 1989, remains the same today:
1. To foster a sense of belonging for alumni to the Marlington Community.
2. To enhance tradition and pride in Marlington and its alumni.
3. To recognize outstanding alumni for success in their chosen field.
4. To recognize outstanding alumni for service to the Marlington schools.
5. To hold an annual social event for the alumni of Marlington.
6. To promote the welfare of Marlington Local Schools.
7. To honor each year the 25th and 50th class.
8. To assist individual classes in organizing information and obtaining information.
9. To create an awareness of the successes of Marlington alumni and to use those successes as models for current students.
10. To provide successful role models to assist current students in reaching career and life goals.
11. To provide support for current students as they confront practical real-life problems involved with achieving their life goals.
12. To sponsor scholarships for outstanding Marlington students.

**Board Member Roles and Responsibilities**

The importance of the Board of Trustees cannot be overemphasized. The success of the organization reflects the dedication and performance of the people involved. An effective board attracts the dynamic and enthusiastic support needed to fulfill the organization’s purpose. As a member of the Marlington Alumni Association Board of Trustees, your role is to protect the interest of the organization. Officers and Trustees should perform their duties in good faith and with the same care one would use in managing their own affairs.

**Legal duties:**
- A **duty of care** meaning that Board members should understand the charity’s mission, regularly attend and participate in meetings and be prepared to make informed decisions.
- A **duty of loyalty** meaning that Board members must put the interests of the nonprofit above their own. Business relationships between a board member and the organization should be avoided.
- A **duty to keep accounts** and legal paperwork up-to-date such as keeping records of income, investments, expenditures and records (minutes) of board meetings, etc.
- A **duty to plan annual budgets** and fundraising goals, create rules to make sure that no one person has total control over the finances and to make sure that the organization's money is used properly.
- A **duty of respect** meaning that Board members should be faithful to the nonprofit's purpose and that they should follow the organization's main rules and documents such as the constitution, Articles of Incorporation, by-laws, policies/procedures, etc.
- There is also a **duty of knowing** and strictly following the local, state and federal nonprofit laws. This includes many things such as having an annual financial audit completed and reporting changes in your name or address to the Ohio Secretary of State and Attorney General's Office.
Board Candidate Information

Date: __________________________

Name: ___________________________________________________ Graduation Year: ________________

Address: ___________________________________________________________________________________

City: __________________________ State: _______________ Zip: ________________

Phone: __________________________ Email: __________________________________________________________

Educational History: ___________________________________________________________________________

___________________________________________________________________________________________

Work History: _______________________________________________________________________________

___________________________________________________________________________________________

Community Activities: ________________________

___________________________________________________________________________________________

Other Memberships, Achievements, etc: ___________________________________________________________

___________________________________________________________________________________________

Family Information: __________________________________________________________________________

___________________________________________________________________________________________

Anything else you’d like to share! ________________________________________________________________

___________________________________________________________________________________________

___________________________________________________________________________________________

___________________________________________________________________________________________

___________________________________________________________________________________________

___________________________________________________________________________________________

___________________________________________________________________________________________

___________________________________________________________________________________________

_________________________________________________________________________________________
Board Candidate Questionnaire

1. If selected, how do you feel you could contribute to the success of the Board?
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

2. Are you willing to give time, energy and resources to support the mission of the Marlington Alumni Association?
The term of service is three years. Board meetings are held the 2nd Thursday of each month, (excluding December) 7:00 p.m., and meet in the MHS cafeteria.

(Please circle one)  YES  NO

3. Skillset evaluation #1 through #10:

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<tr>
<th>Skillset Evaluation</th>
<th>Little Knowledge</th>
<th>I'm a Pro</th>
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<tr>
<td>Organizational Skills</td>
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<td>PR/Marketing/Communication</td>
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<td>Writing /Proof Reading</td>
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<tr>
<td>Strategic Planning</td>
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<tr>
<td>Community Networking</td>
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<td>Attorney/Legal experience</td>
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<td>Fundraising</td>
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<tr>
<td>Leadership</td>
<td>1 2 3 4 5 6 7 8 9 10</td>
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</tbody>
</table>

4. Are there other skills that you would like to utilize?
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

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PO Box 6001, Alliance, OH 44601

Thank you for your consideration!